

**ST. MARY, STAR OF THE SEA PARISH SCHOOL
VOLUNTEER DRIVERS GUIDELINES**

1. **All drivers must submit a copy of a valid driver's license AND proof of insurance showing minimal liability limited of \$100,000/\$300,000 to the school office.**
2. All vehicles transporting students must have one lap AND shoulder seat belt per child.
3. Drivers must carry permission forms during the trip in order to have access to necessary emergency information. All forms should be returned to the teacher/coach following the trip/activity.
4. Drivers agree to transport children directly to and from the prearranged destination. Side trips are not allowed.
5. Siblings are not permitted to go along on field trips.
6. Purchasing snacks and articles for the children you supervise is not recommended. It causes hurt feelings with the other children.
7. Drivers should arrive 15 minutes prior to the scheduled departure time in order to prevent delays.

My vehicle has (number)_____ lap **AND** shoulder seat belts to safely hold (number)_____ of children. NOTE: It is strongly recommended that children 12 years of age and under do NOT sit in the front seat of vehicles equipped with passenger seat air bags.

I have read and understand the "Driver Guidelines" listed above and I am willing to fulfill those requirements.

Child's Name

Grade

Date

Parent/Guardian Signature

Telephone #

(PLEASE COMPLETE BOTH SIDES OF FORM)